



2022-2023 Educators Rising Nebraska

State Officer Candidate Application

It is your responsibility to make a copy of this packet for your information and records. Copies of State Officer candidate packets will not be released from the Nebraska Department of Education and/or Educators Rising Nebraska for any reason.



NEBRASKA

Congratulations! You've taken the first step toward becoming an Educators Rising Nebraska State Officer. An Officer's year is one of exciting challenges, countless opportunities, and lifelong friendships.

Review the information in this packet carefully. Be sure you are ready to accept the responsibilities of the office before you commit to running. Holding an Educators Rising state office is a time, travel, and financial commitment. Officers who are unable to meet the commitments of their position will be required to forfeit their office.

All applicants must be current Educators Rising members and must be a junior entering senior year for the following school year.

Nine items in your State Officer Candidate Application packet are to be submitted to Educators Rising State Adviser **Derek Cox by February 16, 2022**.

- State Officer Candidate Application (with resume)
- Principal Permission Statement
- Conduct & Procedures Code Form
- Medical Release Form
- Print and Web Media Release Form
- Two (2) Personal References for State EdRising Officer Candidate (in sealed envelopes)
- State EdRising Meeting Dates
- State Officer Contact Information Sheet
- State Officer Acceptance Contract

Candidates should submit all completed forms, including sealed references, to their adviser for e-mail submission. Advisers should then upload all items as a pdf and email them to Derek Cox at the contact information below by **February 16, 2021**. Advisers should keep a copy of the application materials until the officer selection process is completed at the State Leadership Convention (SLC). Both adviser and candidate will be notified by e-mail on the day that the application is received. If you do not receive notification of your application being received prior to **February 16th, 2021**, you are encouraged to contact Derek Cox to check on it.

Derek Cox
Educators Rising State Adviser
Nebraska Department of Education
500 S. 84th Street, 2nd Floor
Lincoln, NE 68510-2611
Telephone: 531-207-3399
Email: derek.cox@nebraska.gov

All applications will be reviewed, and notification of approval as a candidate will be communicated via email to both the candidate and the advisor no fewer than two weeks prior to State Conference.

Approved candidates should be prepared for the following to occur during the State Conference in March:

- Deliver a 2-3-minute speech to be given to Educators Rising student voting delegates. The speech subject can be found on page 17 of this packet.
- Participate in a five-minute question and answer interview with Educators Rising voting delegates following the speeches.
- Participate in a ten-minute question and answer interview with the Educators Rising Officer Selection Committee.



Educators Rising Nebraska State Officer Duties

PRESIDENT:

- Shall represent Educators Rising at special events
- Assign his/her officers responsibilities for projects, conferences, training and special events
- Preside at all meetings of the voting delegates
- Develop a Program of Work for State Officers
- Preside at all meetings for the State Officers
- Attend all State Executive Committee Meetings
- Assist with planning, organization, and facilitation of regional and state conferences
- Contact and communicate with state officers and state adviser on a regular basis

SECRETARY:

- Shall represent Educators Rising at special events
- Attend all State Executive Committee Meetings
- Assist in the development of a Program of Work for State Officers
- Assist with planning, organization, and facilitation of regional and state conferences
- Participate in projects, conferences, training, special events

VICE PRESIDENT of COMMUNICATION:

- Shall represent Educators Rising at special events
- Assist in the development of the Program of Work for State Officers
- Manage communications of the state association
- Attend all State Executive Committee Meetings
- Assist with planning, organization, and facilitation of regional and state conferences
- Participate in projects, conferences, training, special events

VICE PRESIDENT of MEMBERSHIP

- Shall represent Educators Rising at special events
- Assist in the development of the Program of Work for State Officers
- Develop and carry out membership drives
- Attend all State Executive Committee Meetings
- Assist in planning and organization, and facilitation of regional and state conferences
- Participate in projects, conferences, trainings, special events

ALL OFFICERS:

- Will maintain at least a 3.0 G.P.A.
- Demonstrate outstanding leadership while performing officer duties and otherwise

- **Be available to attend officer meetings and trainings**
- **Communicate directly to Educator's Rising State Adviser any scheduling conflicts that limit their participation**
- **Have on file all forms required by the Nebraska Department of Education**
- **Wear appropriate Educators Rising Officer dress to all functions unless approved by State Adviser**
- **Be a member of an active Educators Rising Affiliated Chapter**
- **Attend State Officer Trainings; Educators Rising Chapter Officer Trainings & the Educators Rising Fall Conference**
- **Compete in at least one State competition**
- **Attend the National Conference**



Educators Rising Nebraska Officer Candidate Application

Name: _____
(Last) (First) (Middle)

Date of Birth: _____ School: _____

Home Address: _____

City: _____ ZIP: _____

E-Mail Address: _____

Parent's and/or Guardian's Names: _____

Home Phone: _____

Date you became an active Educators Rising member: _____

Attach resume containing the following information: name, school, activities, sports, offices held, committee memberships, honors received, chapter event participation, and other youth, civic, social, or school activities that offer a better insight to your character.

Rank each office (1-4) with a one being the office you feel most confidently matches your skills and a four being the office you feel least matches your skills. Do not duplicate numbers.

_____ President

_____ Secretary

_____ Vice President of Membership

_____ Vice President of Communications

In a 3-minute video, describe the skills and personality characteristics you have that would make you an effective state officer for Educators Rising Nebraska. Give specific examples or situations where you have displayed these skills. Upload your video on a private link through YouTube and include the link on the line below.

YouTube Video Link: _____



NEBRASKA

**Educators Rising Nebraska State Association
School Principal's Permission Statement**

Full name of candidate: _____

I understand that _____ is an applicant for an Educators Rising State Office. (Student Candidate's Name)

If elected, the state Educators Rising activities will take the student out of school for multiple school days during the school year unless the candidate's local school responsibilities are jeopardized by his/her state assignments and duties.

The above-named student is doing satisfactory work and is in good standing in all classes. He/she has maintained at least a "B" average (3.0 out of 4.0 scale) in his/her schoolwork based on last semester and so far, this semester. I recommend this person as a candidate for Educators Rising Nebraska State Office.

(Principal signature)

(Date)



State Office Conduct & Procedure Code

Nebraska Educators Rising requires each state officer to read and complete this form and return it to the state office in order to complete his/her state officer application process.

1. Appropriate dress of businesslike attire will be expected. Official dress or uniform will be worn at all state-approved activities, meetings, or conferences.
2. There shall be no defacing of property. Any damages to any property or furnishings in hotel rooms, meeting rooms, or conference locations must be paid by the individual responsible and may subject the individual to criminal prosecution.
3. State officers shall keep their state adviser informed of their Nebraska Educators Rising official activities and participation in the activities at all times.
4. State officers shall be prompt and prepared for all official activities.
5. State officers must be in their sleeping rooms and quiet at curfew. Curfew will be established by the state adviser.
6. No alcoholic beverages or narcotics of any form shall be possessed at any time, under any circumstances, while representing Nebraska Educators Rising. Possession of such substances may subject the individual to criminal prosecution.
7. No use of tobacco products will be permitted while a delegate is representing his/her local school and career student organization.
8. State officers are required to attend all assigned activities such as workshops, competitive events, committee meetings, delegate assemblies, state officer meetings, etc. If a state officer cannot fulfill an assignment, the state adviser must be notified immediately.
9. Identification badges will be worn at all times while serving in official capacity as a state officer.
10. Male and female officers may not be in the same sleeping room unless an adviser/sponsor is present in the room.
11. Conduct not conducive to an educational conference will not be allowed. Such conduct includes actions disrupting a businesslike atmosphere, association with non-conference individuals or activities, which endanger self/others.
12. State officers report directly to the state adviser for state officer responsibilities. A state officer must also work closely with his/her chapter adviser in activities and assignments.
13. All official correspondence as a state officer should be keyed correctly using proper letter style. A copy of all official correspondence as a state officer must be sent to the state adviser. All correspondence mailed by the state officer should be proofread by the local adviser.
14. The state adviser will use his/her discretion in calling on a state officer (past or present) to represent the organization.
15. Education always takes precedence. State officers must plan accordingly so that problems do not occur.
16. Official travel by a Nebraska Educators Rising state officer must have approval from the state adviser and will require chapter adviser and parent/guardian approval. A State Officer Travel Authorization Form should be received in the state office two weeks before each scheduled meeting. A state officer traveling with the state adviser in a state vehicle leaving from Lincoln is responsible for his/her own transportation to/from Lincoln.
17. When expenses are paid by the state organization, reimbursement will be made directly to the state officer after submission of an expense reimbursement sheet.
18. An up to date itinerary must be prepared and left with parents, local advisers, and the state office staff.



State Officer Conduct & Procedure Code Continued

Procedures:

The state officer shall be responsible to the state adviser while serving in the capacity of a state officer.

Officers violating the Conduct & Procedures Code will be dealt with by the Nebraska Educators Rising Board of Directors, the policy-making body for the association, in cooperation with the local adviser and local school administration. The officer may be sent home at their own expense and/or removed from office.

I have read and fully understand the Nebraska Educators Rising State Officer Conduct & Procedures Code and agree to comply with these conduct/procedures guidelines. Furthermore, I am aware of the consequences that will result from violation of any of the above guidelines.

(Educators Rising Officer Candidate signature)

(Date)

We approve the student named to attend state-approved Educators Rising activities. We understand and agree to the provisions as stipulated in the State Officer Conduct & Procedures Code.

(Principal signature)

(Date)

(Adviser signature)

(Date)

(Parent/Guardian signature)

(Date)



NEBRASKA

Educators Rising Nebraska Medical Release Form

I, _____ of _____,
Parent/Guardian Name Street Address

_____, am the _____ of
City State Zip Code Relationship to Student Candidate

_____ of _____.
Student Candidate's Name Address

I hereby give my consent, in the event all reasonable attempts to contact me have been unsuccessful, for immediate medical treatment as required in the judgment of the attending physician while the aforementioned is absent from home during his/her term of office as an Educators Rising State Officer.

Student Candidate's Date of Birth: _____

Parent/Guardian Phone Number(s):

Name: _____ Home: _____ Work: _____

Name: _____ Home: _____ Work: _____

Family Physician: _____

Family Dentist: : _____

Address: _____

Address: _____

City State Zip Code

City State Zip Code

Medical Insurance Company: _____ Policy #: _____

Name of Insured: _____

Any hospital or practitioner not having access to a medical history needs the following information:

Allergies: _____

Medication being taken: _____

Date of last tetanus shot: _____

Physical impairments: _____

Other pertinent facts to which physician should be alerted:



NEBRASKA

Educators Rising Nebraska Medical Release Form Continued

(First Choice Name)

(Phone Number)

(Second Choice Name)

(Phone Number)

In a medical emergency, I consent to the local/state adviser or appointed agent, his, her, or their discretion in using, taking, arranging for or consenting to the procedures or treatment. I agree to indemnify and hold harmless the Educators Rising Nebraska Association, the individual members, agents, employees, and representatives thereof, for any and all claims, demands, actions, rights of action, and or judgments by or on behalf of the above named member arising from or on account of said procedures and/or treatment rendered in good faith and according to accepted medical standards.

I assume the total financial responsibility for the above-named member and will not hold the Educators Rising Nebraska Association responsible in the event of a medical emergency.

(Parent/Guardian name [print])

(Parent/Guardian signature)

(Date)



NEBRASKA

STATE VEHICLE WAIVER

It has been explained that I am required to wear my seat belt at all times in this vehicle, I am not allowed to smoke in this vehicle, and I must comply with all rules governing state employee use of this vehicle. I know that I do not have the approval to drive this vehicle unless it is considered an immediate emergency. In case of such emergency, the state's liability insurance will remain in effect.

Signature of Non-Employee Passenger _____

Date _____

NDE Witness (Driver) _____

NDE Supervisor/LCM or Designee signature _____



Recording & Photography Release Form

I hereby grant permission to the Nebraska Department of Education (NDE) and any of its authorized agents to video/audio record or photograph me, collect written or spoken testimonials (the "Recordings") from me, and grant to the NDE and the NDE's authorized agents the right to copy, reproduce, and use all or a portion of the Recordings for all purposes and in perpetuity without further consent from me and without compensation to me.

I grant the right to use my image and name in connection with all uses of the Recordings and waive the right to inspect or approve any use of my Recordings. I hereby release the NDE, its employees and authorized agents from all claims, actions or damages that may arise from the taking, reproduction, or use of the Recordings. I further agree that the Recordings shall constitute the sole property of the NDE.

I confirm that I am 19 years of age or older. If I am not 19 years of age or older my parent or guardian must also sign this release.

SIGNATURE

DATE

FULL NAME (print)

TITLE

SCHOOL OR ENTITY NAME

SCHOOL OR ENTITY FULL ADDRESS

PARENT/GUARDIAN (if applicable)

500 S 84th | Floor 2
Lincoln, NE 68510 www.education.ne.gov



NEBRASKA

Personal Reference for Educators Rising Officer Candidate

Two Personal Profile Sheets are to be completed - one by the candidate's chapter adviser and the other by an adult school staff member familiar with the candidate's qualifications. If the chapter adviser is the parent of the applicant, the profile should be completed by another adult school staff member. These documents are not to be seen by the applicant. Adults completing the reference must seal it in an envelope with a signature across the seal.

| |
|--|
| Keys for marking: 5-Superior 4-Excellent 3-Good 2-Fair 1-Poor |
|--|

School: _____

| <u>CHARACTER</u> | Mark X in appropriate column | | | | |
|--|------------------------------|---|---|---|---|
| | 5 | 4 | 3 | 2 | 1 |
| 1. Acceptable personal appearance (well-groomed) | | | | | |
| 2. Shows interest in position of state officer | | | | | |
| 3. Acceptable personal behavior | | | | | |
| 4. Personal traits: | | | | | |
| a. Sense of Humor | | | | | |
| b. Trustworthiness | | | | | |
| c. Goes above and beyond (effort) | | | | | |
| d. Honesty | | | | | |
| | | | | | |
| <u>SCHOLARSHIP</u> | | | | | |
| 1. Ability to carry out instructions | | | | | |
| 2. Effort in terms of ability | | | | | |
| | | | | | |
| <u>LEADERSHIP</u> | | | | | |
| 1. Punctuality; including meeting deadlines and attendance | | | | | |
| 2. Organization ability (possesses skills to serve as state officer) | | | | | |
| 3. Assumes responsibility | | | | | |
| 4. Works well with others, is a team player | | | | | |
| 5. Ability to use time well | | | | | |
| 6. Ability to accept criticism | | | | | |
| 7. Shows enthusiasm for Educators Rising | | | | | |
| 8. Charismatic leader who others follow | | | | | |

Continued on second page.

| SERVICES | Mark X in appropriate column | | | | |
|--|-------------------------------------|----------|----------|----------|----------|
| | 5 | 4 | 3 | 2 | 1 |
| 1. Chapter (knowledge of organization, participation in activities) | | | | | |
| 2. Home (family members and students are willing to cooperate in working out needed transportation, use of time, money, and home responsibilities) | | | | | |
| 3. School (participates in activities in proportion to the whole school program, home obligations, and personal energies and time) | | | | | |
| 4. Community Involvement (church and other youth organizations) | | | | | |

Do you feel that this student is ready to assume the responsibilities and obligations of being an Educators Rising State Officer?

Yes _____ No _____

Signature: _____

Position or Title: _____

How long have you known this student? _____



NEBRASKA

Personal Reference for Educators Rising Officer Candidate

Two Personal Profile Sheets are to be completed - one by the candidate's chapter adviser and the other by an adult school staff member familiar with the candidate's qualifications. If the chapter adviser is the parent of the applicant, the profile should be completed by another adult school staff member. These documents are not to be seen by the applicant. Adults completing the reference must seal it in an envelope with a signature across the seal.

Keys for marking:
 5-Superior
 4-Excellent
 3-Good
 2-Fair
 1-Poor

Candidate's Name: _____

School: _____

| <u>CHARACTER</u> | Mark X in appropriate column | | | | |
|--|------------------------------|---|---|---|---|
| | 5 | 4 | 3 | 2 | 1 |
| 1. Acceptable personal appearance (well-groomed) | | | | | |
| 2. Shows interest in position of state officer | | | | | |
| 3. Acceptable personal behavior | | | | | |
| 4. Personal traits: | | | | | |
| a. Sense of Humor | | | | | |
| b. Trustworthiness | | | | | |
| c. Goes above and beyond (effort) | | | | | |
| d. Honesty | | | | | |
| | | | | | |
| <u>SCHOLARSHIP</u> | | | | | |
| 1. Ability to carry out instructions | | | | | |
| 2. Effort in terms of ability | | | | | |
| | | | | | |
| <u>LEADERSHIP</u> | | | | | |
| 1. Punctuality; including meeting deadlines and attendance | | | | | |
| 2. Organization ability (possesses skills to serve as state officer) | | | | | |
| 3. Assumes responsibility | | | | | |
| 4. Works well with others, is a team player | | | | | |
| 5. Ability to use time well | | | | | |
| 6. Ability to accept criticism | | | | | |
| 7. Shows enthusiasm for Educators Rising | | | | | |
| 8. Charismatic leader who others follow | | | | | |

Continued on second page.

| SERVICES | Mark X in appropriate column | | | | |
|--|-------------------------------------|----------|----------|----------|----------|
| | 5 | 4 | 3 | 2 | 1 |
| 1. Chapter (knowledge of organization, participation in activities) | | | | | |
| 2. Home (family members and students are willing to cooperate in working out needed transportation, use of time, money, and home responsibilities) | | | | | |
| 3. School (participates in activities in proportion to the whole school program, home obligations, and personal energies and time) | | | | | |
| 4. Community Involvement (church and other youth organizations) | | | | | |

Do you feel that this student is ready to assume the responsibilities and obligations of being an Educators Rising State Officer?

Yes _____ No _____

Signature: _____

Position or Title : _____

How long have you known this student? _____



NEBRASKA

Educators Rising Mandatory Meeting Dates

State Officer Training:

- ✓ April – Parent/Officer/State Adviser Meeting
- ✓ Late May/Early June– State Officer Leadership Academy

Officer Meetings

- ✓ As necessary

Monthly Executive Committee Meetings

- ✓ Monthly Zoom sessions via computer/phone

Chapter Officer Leadership Academy

- ✓ September – 2 days

Educators Rising Fall Conferences

- ✓ UNO - September
- ✓ UNK - November (overnight)

Commissioner's Recognition

- ✓ November

Legislative Day

- ✓ February

State Conference & Competitions

- ✓ Spring

National Conference & Competitions

- ✓ Late June or Early July

Chapter Visits

- ✓ As requested

Statement of Intent:

I fully understand the responsibilities and obligations of an Educators Rising Nebraska Officer. If elected, I will fulfill all expectations and assignments. I understand that failing to fulfill any obligation could result in disciplinary action.

(Educators Rising Officer Candidate signature)

(Date)

(Parent/Guardian signature)

(Date)



NEBRASKA

Educators Rising Nebraska State Officer Contact Information Sheet

Officer Candidate Name: _____

Phone Number: _____

Email: _____

School: _____

School mailing address: _____

Adviser name: _____

Adviser email: _____

Adviser phone number: _____

Election:

Educators Rising Nebraska Officers will be announced during the closing session of the State Conference. Votes and scores will be tallied during the conference by Educators Rising Nebraska State Adviser.

Educators Rising Nebraska Speech Topic:

You will prepare a two to three-minute speech on the topic below to be given to voting delegates at the State Conference. You may use notes or index cards during the speech. Warning signs will be displayed when you are close to the end of your time, and you will be stopped at 3 minutes.

Please keep in mind that your speech will be evaluated on the following:

- ❖ Creativity
- ❖ Accuracy of information
- ❖ Interesting and unique content
- ❖ Overall quality of delivery

You are an Educators Rising State Officer. Your adviser has invited you to speak to the sophomore class about Educators Rising. Keep in mind that your audience knows little about Educators Rising. What will you say? Address the sophomore class from the standpoint that they are all prospective members for next year.



**Educators Rising Nebraska
State Officer Candidate Acceptance Contract**

I have read and fully understand all information contained in the Educators Rising Nebraska State Officer Candidate Application and the related pages from the State Officer section of the Educators Rising Nebraska Chapter Advisers Handbook. I agree to these provisions and understand that failure to meet the obligations will subject the candidate to removal from office.

(Adviser signature)

(Date)

(Parent/Guardian signature)

(Date)

By signing below, I give assurance that I understand the duties and time commitments for which I am responsible if elected to state office. I have investigated all potential time conflicts (sports teams, special events, extra-curricular activities, employment commitments, and other activities such as Boy's/Girl's State, ACT/SAT tests, etc.). Based on this investigation, I agree that I can and will fulfill all state officer duties. I understand that failure to do so means removal from my office.

Duties of an Educators Rising Nebraska state officer include at a minimum: attendance at the state officer training session(s), active participation at required conferences, participation in planning meetings scheduled throughout the year, and timely, businesslike communications (newsletters, correspondence, forms and reports).

(Educators Rising Officer Candidate signature)

(Date)