



NEBRASKA

# 2024 SLC Intern Application

Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Hometown/High School: \_\_\_\_\_

**Please rank the following responsibilities on a scale of 1-6 (lowest to highest).** The intent is to assign 2-3 main responsibilities to each intern, so we want to ensure you're working on things that best leverage your interests and skill sets. The distribution might not be exactly what your top three choices are, but that will help inform the assignments.

\_\_\_\_\_ Assist the State Officer Coordinator with the award selection process and develop seating charts.

\_\_\_\_\_ Assist with the State Officer selection process.

\_\_\_\_\_ Organize and coordinate the Keynote Speaker & Breakout Sessions.

\_\_\_\_\_ Organize and coordinate the Opportunity Fair.

\_\_\_\_\_ Organize and coordinate the Knowledge Bowl competition, including developing the test and live competition rounds.

\_\_\_\_\_ Assist with the Career Social (an event for school district HR personnel and/or administrators to connect with EdRising members).

## **Additional Responsibilities & Information about Serving as an Educators Rising SLC Intern**

Provide conference preparation assistance totaling 6-8 hours per week (or equivalent) from December 1, 2023-March 15, 2024.

- Payment will be \$13 per hour paid bi-weekly.
- Mileage will be paid at \$0.40 per mile, when travel is required.

Weekly meetings (via Zoom) with the State Advisor to check progress, ask questions, access resources, etc. Bi-weekly (could be more or less frequent) meetings (via Zoom) with entire SLC team.

In-person meetings prior to the State Leadership Conference to meet State Officers, SLC team, and familiarize with the conference venue.

- Thursday, November 30, 2023 from 11am-3pm at Midland University in Fremont (optional)
- Sunday, February 4, 2024 from 10:30am-2pm in Lincoln (required)

On-site assistance during the State Leadership Conference March 3-5, 2024.

- Shared hotel room for the nights of March 3-4 will be provided.
- Seven (7) meals and/or an equivalent meal stipend will be provided.

Please send this application along with a copy of your resume to Chelsey Greene, State Advisor at [chelsey.greene@nebraska.gov](mailto:chelsey.greene@nebraska.gov).

**Application and materials are due Friday, November 24, 2023.**

**Please describe your experiences in Educators Rising.**

**Why would you like to serve in this capacity?**

**Describe relevant experiences carrying out tasks similar to each of the responsibilities available (e.g. work experience, leadership roles, prior EdRising or other CTSO involvement, etc.).**

<u>Assist the State Officer Coordinator with the award selection process and develop seating charts.</u>
<u>Assist with the State Officer selection process.</u>
<u>Organize and coordinate the Keynote Speaker &amp; Breakout Sessions:</u>
<u>Organize and coordinate the Opportunity Fair:</u>
<u>Organize and coordinate the Knowledge Bowl competition, including developing the test and live competition rounds:</u>
<u>Assist with the Career Social (an event for school district HR personnel and/or administrators to connect with EdRising members):</u>

For the application to be considered complete, please have one (1) Recommendation Form (attached) completed and submitted by a professional or educational reference of your choice (e.g. former FCCLA chapter adviser, current boss, college adviser, former or current teacher, etc.). The Recommendation Form should be sent directly to the State Adviser from the person who is completing it.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please send this application along with a copy of your resume to Chelsey Greene, State Advisor at [chelsey.greene@nebraska.gov](mailto:chelsey.greene@nebraska.gov).

**Application and materials are due Friday, November 24, 2023.**